



# Home Maintenance Checklist • Monthly

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## Yard and Exterior

- ☐ Check trees surrounding home for potential damage.
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## Home Exterior

- ☐ Check gutters and downspouts. Clean as needed.
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## Home Interior

- ☐ Test smoke and carbon monoxide alarms.
  - ☐ Inspect fire extinguishers.
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## Electrical

- ☐ Test Ground Fault Circuit Interrupters (GFCI).
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## Heating and Cooling

- ☐ Change HVAC filters.
- ☐ Inspect air vents for blockages and vacuum clean.

## Plumbing

- ☐ Inspect drain traps for clogs and leaks.
  - ☐ Clean mineral deposits from faucets and shower heads.
  - ☐ Inspect water softener system.
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## Appliance Maintenance

- ☐ Vacuum out dryer vent and clean with brush.
- ☐ Vacuum refrigerator coils.
- ☐ Clean kitchen drain and garbage disposal.
- ☐ Clean kitchen vent, hood, and filter.
- ☐ Clean oven and range.
- ☐ Clean dishwasher filter.
- ☐ Clean washing machine.



# Home Maintenance Checklist • Annually

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- ☐ Review homeowner's insurance policy and update as needed.

## Home Exterior

- ☐ Have roof inspected.
  - ☐ Wash exterior siding.
  - ☐ Inspect and clean brick masonry.
  - ☐ Wash windows and window screens.
  - ☐ Lubricate windows and door hinges for ease of operation.
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## Home Interior

- ☐ Clean carpets.

## Heating and Cooling

- ☐ Inspect HVAC system and have it serviced.
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## Plumbing

- ☐ Inspect toilet supply lines, valves, and parts.



# Home Maintenance Checklist • 3-5 Years

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## Plumbing

- ☐ Have septic tank inspected.
- ☐ Have septic tank pumped by a septic system expert.

## Appliance Maintenance

- ☐ Replace washing machine hoses.



# Home Maintenance Checklist • Spring

## Yard and Exterior

- ☐ Inspect fence around pool and/or yard and ensure it's intact.
- ☐ Check for signs of pests around house.
- ☐ Trim trees, bushes, and shrubs away from home.
- ☐ Clean flower beds.
- ☐ Clean up leaves.
- ☐ Test sprinkler system.
- ☐ Inspect outdoor play equipment.

## Home Exterior

- ☐ Clean gutters and downspouts.
- ☐ Ensure downspouts drain at least 4 feet away from house.
- ☐ Inspect window wells, check drainage, and clear debris.
- ☐ Check that roof shingles are in good condition.
- ☐ Check weatherstripping on all doors/windows and repair as needed.
- ☐ Check and re-caulk around windows, doors, siding joints, and anywhere else needed.

## Home Interior

- ☐ Change batteries in smoke and carbon monoxide alarms.
- ☐ Check operation of windows and doors.
- ☐ Deep clean home.

## Plumbing

- ☐ Check drain and supply lines for leaks.
- ☐ Check bath and kitchen fan operation.

## Appliance Maintenance

- ☐ Clean exhaust fan outlets and screens.

## Garage

- ☐ Lubricate garage door rollers and garage door track/opener.

## Attic

- ☐ Inspect attic ventilation and duct work.



# Home Maintenance Checklist • Summer

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## Yard and Exterior

- ☐ Inspect concrete driveways, landings, porches, and patios for cracks and repair as needed.
  - ☐ Inspect decking and repair as needed.
  - ☐ Clean grill.
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## Home Exterior

- ☐ Look for peeling exterior paint/caulk and repair.
  - ☐ Re-nail loose siding and trim boards.
  - ☐ Check for rotting wood and repair as needed.
  - ☐ Check for foundation issues.
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## Home Interior

- ☐ Test home security system.
  - ☐ Reverse ceiling fans counterclockwise.
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## Electrical

- ☐ Check for damaged electrical cords.

## Appliance Maintenance

- ☐ Deep clean dishwasher.
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## Basement and Crawl Space

- ☐ Inspect for wet surfaces and/or puddles.
  - ☐ Check that sump pump and check valve are working.
  - ☐ Inspect basement floor drain.
  - ☐ Check for signs of pests.
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## Garage

- ☐ Ensure proper operation of garage door safety shut-off.
- ☐ Check for signs of water damage.
- ☐ Check for signs of pests.



# Home Maintenance Checklist • Fall

## Yard and Exterior

- ☐ Shut down sprinkler system and drain outdoor faucets.
- ☐ Store water hoses.
- ☐ Insulate exposed pipes.
- ☐ Cover and/or store outdoor furniture.
- ☐ Inspect fence around pool and/or yard and ensure it's intact.
- ☐ Check for signs of pests around house.
- ☐ Prune bushes, trees, and shrubs.
- ☐ Rake leaves.
- ☐ Fertilize and re-seed lawn.

## Home Exterior

- ☐ Clean gutters and downspouts.
- ☐ Ensure downspouts drain at least 4 feet away from house.
- ☐ Have chimney inspected and cleaned, and check damper for obstructions.
- ☐ Inspect window wells and check drainage around windows.
- ☐ Check that roof shingles are in good condition.
- ☐ Inspect attic vents.
- ☐ Check weatherstripping on all doors/windows and repair as needed.
- ☐ Ensure exhaust ducts are clean.

- ☐ Repair broken or cracked glass.
- ☐ Check and re-caulk around windows, doors, siding joints, and anywhere else needed.

## Heating and Cooling

- ☐ Remove window air conditioners.

## Plumbing

- ☐ Flush water heater and inspect for leaks.
- ☐ Check drains and supply lines for leaks.
- ☐ Check bath and kitchen fan operation.

## Garage

- ☐ Ensure proper storage of fuel cans.
- ☐ Lubricate garage door rollers and garage door track/opener.

## Attic

- ☐ Check for signs of pests.
- ☐ Check for signs of water damage.
- ☐ Ensure insulation is in place.



# Home Maintenance Checklist • Winter

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## Home Interior

- ☐ Reverse ceiling fans clockwise.
  - ☐ Repair interior wall damage and repaint as needed.
  - ☐ Inspect shower/tub surrounds for signs of damage.
  - ☐ Check and re-caulk tile in all bath and kitchen areas as needed.
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## Appliance Maintenance

- ☐ Inspect washing machine hoses and connections.
- ☐ Inspect dishwasher hoses for leaks.
- ☐ Inspect and clean refrigerator drip pan and ice maker connections.

## Electrical

- ☐ Check for damaged electrical cords.
- ☐ Test Ground Fault Circuit Interrupters (GFCI).